

**FACILITY USE APPLICATION AND PERMIT
LAFAYETTE COUNTY, MISSISSIPPI**

Permit Number _____

This application is to be completed by the individual or entity representative desiring to use any County facility for a particular date and time. Use permits will be issued through the County Administrator's office (236-2717) entitling the applicant to use such facility in a manner which will minimize disruption of County operations and community activities and maximize equal access to such facilities by all citizens. By submitting this application, the designated individual or organization agrees to be legally responsible for any damage thereto and costs of cleanup.*

BUSINESS NAME: _____

DATE: _____

CONTACT NAME: _____

TELEPHONE NUMBER: _____

ADDRESS: _____

EMAIL: _____

DATE OF MEETING/EVENT: _____

START TIME AND DURATION: _____

COUNTY FACILITIES: (PLEASE CHECK ONE)

SQUARE COURTHOUSE

CHANCERY BUILDING

COUNTY EXTENSION SERVICE

_____ **Grounds**

_____ **Grounds**

_____ **Auditorium**

_____ **Large Courtroom**

_____ **Courtroom #1**

_____ **Small Courtroom**

_____ **Courtroom #2**

_____ **Courtroom #3**

_____ **2nd Floor Board Room**

OTHER: _____

EXPLANATION OF USE: _____

NON-LIABILITY AGREEMENT

By submitting this application, the undersigned agrees to be responsible for any material damage to the premises resulting from the undersigned's use of the designated facility. The undersigned also agrees to hold Lafayette County, its officials and employees harmless as to any claim arising out of the undersigned's use of the premises.

SIGNATURE: _____

PERMIT

GRANTED

_____ **DENIED (see attached)**

COUNTY ADMINISTRATOR

*Prior notice given at least 5 days in advance
First come/first serve basis