

APPENDIX 1C
APPLICATION FOR PRELIMINARY PLAT APPROVAL AND FINAL PLAT APPROVAL
for
SUBDIVISION DEVELOPMENT
LAFAYETTE COUNTY PLANNING COMMISSION

1. NAME OF SUBDIVISION:		
2. LOCATION: The proposed subdivision is located on the _____ side of _____ Road and the _____ side of _____ Road, in Section _____, Township _____, and Range _____.		
3. Are there existing structures on the property? _____ If so, please list on separate sheet.		
4. Property Owner: Address: Telephone: Fax:		
5. Developer: Address: Telephone: Fax:		
6. Engineer/Surveyor: Address: Telephone: Fax:		
7. Gross Acreage _____	8. Number of Lots _____	9. Average Frontage _____
10. Are Community or Public Sewers Provided? Yes ___ No___ By Whom _____		
11. Is Community or Public Water Provided? Yes ___ No___ By Whom _____		
12. Fee: \$150.00 + \$5.00 per lot = \$ _____ Construction Inspection Fees per Article VII, Section 1 = \$ _____		
Signature of Owner, Developer, Agent, or Engineer: <div style="text-align: right; margin-top: 20px;">_____ (Signature)</div> <div style="text-align: right; margin-top: 20px;">_____ (Printed)</div> <div style="text-align: right; margin-top: 20px;">_____ (Date)</div>		

**APPENDIX 3
PRELIMINARY PLAT APPROVAL CHECKLIST**

Application date:	
Development:	
Developer:	
Engineer:	

Instructions:

Place checkmark in left column for each item included in the application packet.

If an item is not required, write "NR" in the left column.

Developer's Check off	County Verification		Item
			Preliminary Plat Features
		1	Title of proposed development with name of Developer and Engineer (Article III, Sect. 2, D, Number 11)
		2	Graphic scale, north arrow, and acreage of land to be subdivided (Article III, Sect. 2, D, Number 11)
		3	Vicinity map showing relationship of subdivision site to the area, including Township, Range, and Section <i>*one (1) inch = one thousand (1,000) feet</i> (Article III, Sect. 2, D, Number 5)
		4	Boundary lines, proposed lot lines, and lot numbers (Article III, Sect. 2, D, Number 1 and 2)
		5	Minimum building setback lines (Article III, Sect. 2, D, Number 6)
		6	Proposed easements with locations, widths, and purposes (Article III, Sect. 2, D, Number 3)
		7	Existing and proposed streets named or numbered for reference, including dimensions of right-of-ways (Article III, Sect. 2, D, Number 4)
		8	Proposed utilities (Article III, Sect. 2, D, Number 13)
		9	Identification of proposed use of land, including any reserved areas and acreage (Article III, Sect. 2, D, Number 7)
		10	Adjacent property boundaries showing ownership and existing structures (Article III, Sect. 2, D, Number 15)
		11	Water courses and marshes (Article III, Sect. 2, D, Number 8)
		12	Wetlands identified (Article III, Sect. 2, D, Number 12)
		13	Flood elevation information, that complies with Flood Insurance Ordinance (see Appendix 12) <i>*one hundred (100) year Flood Contour</i> (Article III, Sect. 2, D, Number 10)
		14	Subdivisions without central sewer systems must have a Mississippi State Department of Health Notation Article V, Section 5, D.
		15	Illustrations of existing houses and other significant features (Article III, Sect. 2, D, Number 9)
		16	Construction Plans and Technical specification (Article III, Sect. 2, D, Number 14)
			Supporting documents:
		1	Application for Preliminary Plat Approval (Appendix 1C)
		2	Twelve (12) copies of Preliminary Plat <i>*one (1) inch = one hundred (100) feet</i> (Article III, Sect. 2, C, Number 3)
		3	Two (2) copies of Construction Plans (Article III, Sect. 2, C, Number 4)
		4	Variance requests (Article VII, Sect.2)
		5	Utility provided agreement – water; where applicable State Agency Approval (Article III, Sect. 1, D)

		6	Utility provided agreement – sewer; where applicable State Agency Approval (Article III, Sect. 1, D)
		7	E-911 Letter on street name availability (Article III, Sect. 2, D, Number 18)
		8	Storm Water Management Permit from DEQ before Board of Supervisors Approval
		9	Vegetation and Tree retention plan, with aerial photo (Article III, Sect. 2, D, Number 21)
		10	Letter from The Mississippi State Department of Health indicating approval of individual sewage treatment systems on a lot by lot basis. (Article III, Sect. 2, D, Number 19)
		11	The developer shall provide the names and addresses of all adjoining property owners and Notify them by U.S. Mail of the appearance before the Planning Commission (Article III, Sect. 1, E)
		12	Zoning Letter Verification (Article III, Sect. 2, D, Number 20)
		13	Traffic Study Results <i>*only applicable for residential developments having more than 50 units</i> (Article III, Sect. 2, C, Number 7)
		14	Bond Agreement (Article III, Sect. 1, F)
		15	Open Space <i>*as indicated by the Lafayette County Zoning Ordinance</i> (Article III, Sect. 2, D, Number 22)
		16	Gated Community Permit (Appendix 8)

APPENDIX 5
FINAL PLAT APPROVAL CHECKLIST

Development:	
--------------	--

Instructions:

Place checkmark in left column for each item included in the application packet.

If an item is not required, write "NR" in the left column.

Developer's Check off	County Verification		Item
			Final Plat Features
		1	Name of subdivision, graphic scale, north arrow (Article III, Sect. 3, E, Number 5)
		2	Vicinity map showing relationship of subdivision site to the area, including Township, Range, and Section DELETE (ON PRELIMINARY)
		3	Primary control points. (Article III, Sect. 3, E, Number 1)
		4	Boundary lines of area subdivided with accurate distances and angles (Article III, Sect. 3, E, Number 1)
		5	All dimensions, linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements, and areas for public and private use. Linear dimensions are to be given to the nearest 1/100 of a foot. (Article III, Sect. 3, E, Number 1) other locations as well ref all?
		6	Radii, arcs, or chords, points of tangency and central angle for curvilinear streets, and radii for rounded corners. (Article III, Sect. 3, E, Number 2)
		7	Location of all survey monuments and their descriptions. (Article III, Sect. 3, E, Number 4)
		8	Location of all adjacent property lines. DELETE (ON PRELIMINARY)
		9	Proposed lot lines and identification of all lots numbered consecutively. DELETE (ON PRELIMINARY)
		10	Location of building setback lines and all proposed easements with locations, widths, and purposes. (Article III, Sect. 3, E, Number 6)
		11	Existing and proposed street widths and names both inside the subdivision and within 100 feet of the subdivision DELETE (ON PRELIMINARY)
		12	Accurate outline of any property intended for common or public use with a statement of dedication. (Article III, Sect.3, C; Appendix 9)
		13	Certificate, Mississippi registration number and legal seal of registered engineer and land surveyor (Article III, Sect. 3, F)
		14	Flood elevation information (Appendix 12)
			Supporting documents:
		1	Application for Subdivision Approval (Updated with current information)
		2	Twelve (12) copies of Final Plat (Article III, Sect. 3, A)
		3	Digital copy of final plat on compact disc (Article III, Sect. 4, A)
		4	Attorney's certificate of title showing ownership of land to be subdivided (Article III, Sect. 4, A)
		5	Letter of approval from Health Department for water system DELETE (ON PRELIMINARY)
		6	Letter of approval from MDEQ for sanitary sewer system (Article III, Sect. 3, H)
		7	Construction bond for improvements not yet completed (Article III, Sect.3, I, Number 2, A)
		8	Gated community permit DELETE (ON PRELIMINARY)

		9	Copy of covenants for assessments and maintenance (Appendix 9)
		10	Street signs and Traffic Signs to be installed prior to approval and verified by signed statement from County Engineer or County Planner (Article III, Sect. 3, I Number 3)
		11	The Developer shall provide the names and addresses of all adjacent property owners and notify them by U.S. Mail or the appearance before the Planning Commission. DELETE (ON PRELIMINARY)
		12	Submit Declarations, Restrictions and Covenants for review. (Article III, Sect. 3, C)
		13	Submit a plan for a Construction Vehicle Entrance (Article III, Sect. 3, I, Number 2, F)