

**FACILITY USE APPLICATION AND PERMIT
LAFAYETTE COUNTY, MISSISSIPPI**

Permit Number _____

Pursuant to the Lafayette County Facility Use Policy¹, this application is to be completed by the individual or entity representative desiring to use any County facility for a particular date and time. Use permits will be issued through the County Administrator's office (236-2717) entitling the applicant to use such facility in a manner which will minimize disruption of County operations and community activities and maximize equal access to such facilities by all citizens.

APPLICANT: _____ **DATE:** _____

CONTACT NAME (PHOTO ID REQUIRED): _____

TELEPHONE NUMBER: _____

ADDRESS: _____

EMAIL: _____

DATE OF MEETING/EVENT: _____

START TIME AND DURATION: _____

COUNTY FACILITIES: (PLEASE CHECK ONE)

CIRCUIT COURTHOUSE

CHANCERY BUILDING

_____ Grounds

_____ Grounds

_____ Courtroom

_____ Courtroom 1

_____ Courtroom 2

OTHER: _____

EXPLANATION OF USE: _____

APPROXIMATE NUMBER OF ATTENDEES: _____

SIGNATURE: _____

\$25.00 APPLICATION FEE _____

\$1,000,000 PROPERTY/LIABILITY COVERAGE FOR MORE THAN 50 PEOPLE _____

PERMIT

_____ **GRANTED**

_____ **DENIED (see attached explanation)***

Date: _____

County Administrator

Review:

Sheriffs Department _____

Attorney _____

¹ Permit terms and conditions, including the right to appeal the County Administrator's decision granting or denying a permit application, are governed by the Facility Use Policy posted on the County's website.